



PROAC

PLANNING, PROGRAM REVIEW AND OUTCOMES ASSESSMENT COMMITTEE A Standing Committee of the College Council

Friday, March 20, 2009, 2:30PM
Rm, D-1, As Terlaje Campus

MINUTES of Regular Meeting

IV. Administrative Matters

- KRNM
 - Robert Armstrong: it would be unfortunate to lose a radio station that contributes to educational purposes
 - Wil Castro: there was external concern about the program
- OSAL: Office of
 - Perry Inos: Employee under the Office of Student Services
 - Not funded/no resources
 - Wil: Keep it on the taxonomy or remove it?
 - President: go ahead and include it
 - ASNMC are required to be included in 2nd cycle
- Gen Ed- Dr. Cabrera
 - Comprehensive evaluation of all the programs that support it
 - 1st cycle was to remove them from the taxonomy
 - Committee to assess student work directly- 60-70% complete
 - Wil: keep them on the taxonomy

V. Old Business

- Program Review
 - i. Evaluation of Actions Taken to Date (Cycle 1)
 - 1. Preliminary Results of NMC Outcomes Scoring of Recommendations Implemented, Actions Evaluated, and Actions Evaluated that are supported by Evidence
 - Group A&B: Similar results in the small group level as compared to the institutional aggregate.
 - Robert: Example: Business, A.A (Robert): How we determine if a recommendation is done, partially done, etc., and if it even makes sense.
 - Dean: Other steps that have been taken-Evidence that they are not just doing the minimum
 - Passion in doing the tasks of Program Review
 - Glenn: Actions to be implemented? Where does this fall?

- Wil: it will fall under “not completed”
- SBDC-Good example of how Program Review brings out additional concerns
 - -Dean: May choose to eliminate because
- Dr. Cabrera: Being “in the process of implementation” does not necessarily suggest “implementation”
- **Motion: Recommendations not upheld to the institution will still be included/Count all recommendations**
- Group C: Bertha: if the action was not completed, I did not count that
- Wil: We have a culture of evidence based on the results
- President: how should we take into account if a program isn’t funded?
 - Determine if an unfunded program should be funded or be put into inactive status
 - Wil: College Council should have the discussion to provide clarification of active or inactive/funded or not funded programs
- Dr. Cabrera: take Form 1 recommendation to College Council

Wil: TWO REQUESTS: CHAIR TO PROAC

- Summary narrative reflecting your groups findings based on the data.
 - 3-5 Examples of program review results that has affected planning (PROA SP, Ops Plan) or resource allocation
2. PROAC Dialogue with Programs regarding program review and assessment process and outcomes
- a. Record of Dialogue and Guiding Question Set
 - Form 2s: Where will we be identifying this?
 - Incorporating the Form 2 of 1st cycle to Form 2 of 2nd cycle
 - Wil: Write a reflection of Form 2 in the introduction of Form 2 2nd cycle
 - Dr. Cabrera: Encourages discussion/dialogue among programs about what worked or didn’t work and if there was any impact or no impact from Program Review
 - Success Criteria
 - Dr. Cabrera: there are results for every single criteria except for the last one
 - ii. Form 1 Rubric
 - Dr. Cabrera : Column 2 as it pertains to SLOs
 - Dr. Cabrera: That PROAC encourage programs to have a variety of categories in terms of the cognitive domains of Bloom's Taxonomy
 - No required number or type of SLOs.

- More than one type.
- Dean: Healthy to have a nice variety.
- Planning
 - i. Appointment of Steering Committee for June Planning Summit
- Budgeting
 - i. Comprehensive Budget Call

VI. NEW BUSINESS

- a. Status Update: Student Achievement Data
- b. Status Update: April 1st Show Cause Report
 - Draft has been drawn up
 - Discussions of Program Review will be included in the report
 - President make sure the report captures everything that is required by the Commission
 - It's supposed to be a story
- c. After-action report on roundtable discussion with Dr Belcher regarding Student Achievement Data

VII. OPEN DISCUSSION

- d. IDEAS: Preparing for the WASC Visit
 - Posters of PROA SP (Goals) to programs
 - Portfolio of Instructors out in the Open.
 - Self Study Report is located everywhere were students could get access to. Like the Library, Snack Bar, Gym, Student Center, Board of Regents Conference, etc.
 - Printed Poster about the Vision, Mission, PROA Strategic Goals and place where everyone can read it.
 - Faculty/Staff/Students are "tune in" to accreditation issues and are fully informed.
 - Establish a centralize bulletin board for all.
 - Critically, organized a planning session with community members and go over accreditation issues, reports etc. and secured support from them. The members are from: Chamber of Commerce, Social Services, Education, elected officials, governors cabinet, judges, students, clergy, youth congress, etc. and work them thru the accreditation reports past and present and have them as critics of the college.

VIII. ANNOUNCEMENTS

- e. School of Education sponsored Trainings
- f. OIE scheduled visits to Tinian and Rota

IMPORTANT DATES

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| April 1 (Wed.) | Show Cause Report due to WASC. |
| March 30 (Mon.) | Board of Regents to accept April 1 Show Cause Report. |
| April 6-17 | Campus wide education campaign for students, faculty, and staff. |

April 20-22 Visiting Team is here to verify our report and work.
TENTATIVE [week of May 25]: BOR to accept supplemental report.
May 31 (Sun.) Supplemental Report due.
June 9-11 ACCJC meeting to take action on NMC's show cause report.